SAMPLE

401 WATER QUALITY CERTIFICATION PRE-FILING MEETING REQUEST

DATE OF SUBMITTAL: (Month, Day, Year)

TO: Virginia Department of Environmental Quality (check one)

Central Office
Tidewater Regional Office
Piedmont Regional Office
Northern Regional Office
Valley Regional Office
Blue Ridge Regional Office
Southwest Regional Office

CC: U.S. Army Corps of Engineers, Norfolk District)(check one)

Eastern Virginia Regulatory Section
Northern Virginia Regulatory Section
Southern Virginia Regulatory Section
Special Projects Section
Western Virginia Regulatory Section

PROJECT PROPONENT:

Name (if Business, include POC)	
Address	
Telephone Number	
E-mail Address	

AGENT/CONSULTANT FOR PROPONENT (if applicable)

Name (if Business, include POC)	
Address	
Telephone Number	
E-mail Address	

SAMPLE

Pursuant to 40 CFR 121.4, I <u>name of proponent or agent</u> am requesting a
Pre-filing Meeting with the VADEQ, the 401 Water Quality Certifying Authority, to
discuss the proposed <u>name of project</u> , located in <u>name of</u>
county/city , Virginia.
Provided below is a brief summary of the nature of the proposed project and any
potential water quality effects:
List of authorizations required (Federal, Tribal, State, etc.)
Anticipated Timeline for construction and operation: